

## **HUMAN RESOURCES ANALYST**

Working in close collaboration with SANDAG's executives and managers, the Human Resources team has delivered and implemented programs and initiatives that contribute to the overall effectiveness of the agency. Current initiatives of the team are directly tied to agency strategic goals and include workforce planning, performance management, career development for managers and employees, rewards and recognition, and organizational development.

As a member of a four-person team, the Human Resources Analyst will be responsible for coordinating the agency's recruiting and new employee orientation programs and participate in strategic workforce planning initiatives. The position also will perform technical and analytical duties related to classification, compensation, and training and employee development programs.

Qualifications: A bachelor's degree with major course work in human resource management, organizational development, psychology, business or public administration, or a related field, and one to three years of progressive career development in a human resources generalist role with specific experience in recruiting, classification and compensation, and training and development programs. A Master's degree is desirable.

SANDAG rewards the efforts of its employees with a comprehensive compensation package. Competitive salaries are supplemented with a flexible and generous offering of health, financial security, and time-off benefits to meet the work and life needs of employees and their families.

### **How to Apply**

We encourage all interested candidates to apply for this position by completing a SANDAG Employment Application form. Resumes, cover letters, and work samples may be submitted in addition to the Employment Application but are not a substitute for this document.

Completed applications and related materials can be submitted via e-mail, fax, regular mail, courier, or delivered by hand. See our Careers / How to Apply Web page for additional information.

SANDAG offers competitive salaries and benefits. Visit [www.sandag.org/jobs](http://www.sandag.org/jobs) or call (619) 699-1900 for information. Closes: Friday, March 19, 2010. EOE.